

## Videoconferencing Instructions for Students

Here are some options with links to instructions on how to set up a group videoconference. Each group should select a student lead to contact the tutor at least a week before the session to select the platform and test it out ahead of time. Hospital firewall may block certain applications.


If you are having trouble identifying a platform, please contact your academy admin.

Please be flexible with setting up the meeting time with your tutor due to their increased workload.

**MAM:** Elizabeth Day will set up your groups using Zoom. No need to set it up with your tutors.  
**WB-Sinai:** Sinai firewalls blocks all but WebEx, Zoom, and Go-To meeting. Nanci Somerville will help you set up WebEx.

### RECOMMENDED:

#### 1. [Skype \(Meet Now\)](#) - Tested and performs well for TGH & SMH desktops

- Requires:
  - One group member with a Skype account
  - Other participants do not need a skype account
  - Laptop or phone with video and audio
  - App download or open in browser (recommended to use Google Chrome)
- Instructions:
  - Starting your meeting is as easy as one group member signing into Skype and selecting the **Meet Now**  button. You'll get a **call link** and a **Share invite** button to easily invite others. Once you're ready, set your call to audio or video and select the **Start call** button.
  - You can also create a meeting [directly from the web](#). See [instructions](#) on how to join a skype meeting.
- Capacity: 50 users

#### 2. [Google Hangouts](#) - Tested and performs well for TGH desktops

- Requires:
  - Gmail account for all members
  - Laptop or phone with video and audio
  - App download or open on browser
- Instructions:
  - Once your account is setup, just sign in to begin using your new, free, powerful conferencing tool.
- Capacity: 25 users

## Other Available Options:




### 1. [Skype](#) - Does not work for Cooper Centre desktops

- Requires:
  - A Skype account (most students already have personal Skype accounts. Some faculty may have it. Note that hospital networks may not allow Skype)
  - Laptop or phone with video and audio
  - App download or open on browser
- Capacity: 50 users


### 2. [Microsoft Teams](#) - Tested and performs well at NYGH


- Requires:
  - An email address (note that it does not need to be an @utoronto.ca email address)
  - Laptop or phone with video and audio
  - App download or open in browser
- Instructions:
  - Support for Teams can be found [here](#) and detailed instructions for using videoconferencing in Teams can be found [here](#)
- Capacity: 250 users

### 3. [Facetime](#)

- Requires:
  - Apple product (iPad, iPhone, MacBook)
- Instructions:
  - To make a FaceTime call, you need the person's phone number or registered email address
  - In the FaceTime app, tap the plus button  and type the person's phone number or email address. Tap the number or address, then tap Audio  or Video 
- Capacity: 31 users

### 4. [Facebook Messenger](#)

- Requires
  - Facebook account
  - Laptop or phone with video and audio
  - App download or open on browser
- Instructions:
  - To video chat with a group, open a group conversation with the people you want to video chat with.
  - Tap  to begin the video call

- Allows you to send messages to individual coworkers, or have group conversations, share unlimited files, photos and videos, and make voice and video calls from anywhere in the world
  - Capacity: 150 people
5. **Facebook Work Chat** (similar but separate from Facebook Messenger, allows separation of work and personal life)
- Requires:
    - Facebook account
    - Laptop or phone with video and audio
    - App download or open on browser
  - Instructions:
    - To video chat with a group, open a group conversation with the people you want to video chat with.
    - Tap  to begin the video call
    - Allows you to send messages to individual coworkers, or have group conversations, share unlimited files, photos and videos, and make voice and video calls from anywhere in the world
  - Capacity: 150 people
6. **WebEx**
- Requires:
    - WebEx account through an email account
    - Laptop or phone with video and audio
    - App download or open on browser
  - Instructions:
    - <https://cart.webex.com/sign-up>
    - Allows for HD video, screen sharing, and a personal room
  - Capacity: 100 users