

**TEMERTY FACULTY OF MEDICINE
MD ALUMNI COUNCIL
TERMS OF REFERENCE**

Purpose

In accordance with the Provost's Statement on the Role of Advisory Bodies, the MD Alumni Council will provide strategic advice and guidance to the Dean of the Temerty Faculty of Medicine and the Office of Advancement on a range of activities, including but not limited to, the meaningful engagement of MD alumni and providing support to MD students.

The MD Alumni Council will provide advice on a variety of activities, which may include fundraising appeals, events, volunteerism, communications, and mentorship as they relate to MD alumni, and in engaging MD alumni in these activities.

Membership

The MD Alumni Council will be composed of a maximum of 10 members (including a Chair) as set out below:

- Must be a graduate of the MD Program at the University of Toronto.
- Exemplify professionalism in keeping with Temerty Medicine's core values and must be in good standing with their regulatory body, as applicable (if active, or if retired, previously in good standing at the time of retirement).
- Preference given to those with demonstrated history of engagement with the Temerty Faculty of Medicine. Engagement is counted in the form of philanthropy (in any amount), volunteerism (such as mentorship programs and committee participation) or event attendance
- Other factors will be considered to ensure there is broad representation and diversity in the Council membership to include a variety of gender, ages, medical specialties, and lived experience.

Members will be selected by a Nominating Committee, chaired by the Dean and with representation from staff, faculty and alumni (4 individuals total, including the Dean). The Chair of the MD Alumni Council will be the alumni representative on the Nominating Committee. The Office of Advancement will provide the Committee with a long-list of potential members for consideration, based on the criteria outlined above.

Appointments and Terms

Members (including the Chair) shall be appointed for a term of three years. Members whose term expires may or may not be appointed for a further term of three years, for a maximum of two terms.

Initial appointments will be for a term of one, two and three years, except for the Chair who will serve an initial term of three years, for the purpose of ensuring that the terms of all Members do not simultaneously expire.

Any member may, at any time, tender in writing to the Chair their resignation from the Council. Following the appointment of the Initial Members, the Chair shall appoint further Members (on the recommendation of the Review Committee) as required to fill vacancies that arise when a member resigns or on the expiration of the term of their appointment.

MAA MD Alumni of Distinction Award

The MD Alumni Council will serve as the selection committee for the new MAA MD Alumni of Distinction Dean's Alumni Award. To ensure there are no conflicts of interest, members of the MD Alumni Council cannot be nominated, nominate or write a letter of support for the MAA MD Alumni of Distinction Award during their term on the Council.

Frequency of Meetings

Members will meet at minimum two times per year. Additional meetings shall be held as the Council determines to be desirable or at the request of the Chair, Dean or Office of Advancement. Members may participate in meetings via videoconference, teleconference or other electronic media that permits real-time participation in the meeting.

In addition, two times per year, the Chair of the MD Alumni Council will meet with the Dean and Vice Dean, Medical Education of the Temerty Faculty of Medicine.

Meetings Generally

The Council may from time to time invite persons who are not members to attend all or part of a meeting for the purpose of reporting on relevant experience or providing advice or recommendations.