



TEMERTY FACULTY OF MEDICINE
UNIVERSITY OF TORONTO

**HOSPITAL UNIVERSITY EDUCATION COMMITTEE
TERMS OF REFERENCE**

Background and Rationale

The University of Toronto, Temerty Faculty of Medicine is responsible for the education and professional training of undergraduate medical students, postgraduate medical trainees, medical radiation science trainees, as well as physician assistant, and rehabilitation sciences trainees but relies on the affiliated hospitals to provide the venue and significant resources for these programs. Undergraduate medical students in the Temerty Faculty of Medicine spend significant time in the hospital setting. In 3rd and 4th years, medical students spend almost all of their time in the hospitals and a variety of other sites outside campus buildings. The Royal College of Physicians and Surgeons and the Canadian College of Family Physicians delegate the responsibility for postgraduate medical education to the University of Toronto. In turn, the Temerty Faculty of Medicine places the postgraduate trainees into the teaching environment of the affiliated teaching hospitals for the entire tenure of their training program. The hospitals are responsible for high quality patient care including that provided by medical students and clinical trainees, under the supervision of the clinical faculty. In order to facilitate the planning and resource allocation necessary to sustain excellence of our many health professions education programs, a senior education advisory committee comprising hospital and Temerty Faculty of Medicine education leadership is appropriate and necessary.

Accountability

The Committee is advisory to the Dean of the Temerty Faculty of Medicine, University of Toronto.

Responsibilities

The Committee serves to enhance the partnership between the Temerty Faculty of Medicine and its affiliated teaching hospitals. It does this by:

- defining joint responsibilities for the education and training of undergraduate medical students, postgraduate medical trainees, physician assistant and MRS trainees as well as rehabilitation science trainees, and for continuing education of practitioners and clinical teachers;
- defining lines of responsibility and accountability for delivery of these programs;
- identifying the resources currently provided by the partners; and,
- collectively planning for and rationalizing appropriate resources to sustain the joint education mission.

Membership:

1. Vice-Presidents Education (or Equivalent), Fully Affiliated Partner Institutions

- Baycrest
- Holland Bloorview Kids Rehabilitation Hospital
- Centre for Addiction and Mental Health
- Hospital for Sick Children
- Sinai Health System
- St. Michael's Hospital – Unity Health
- Sunnybrook Health Sciences Centre
- University Health Network
- Women's College Hospital

2. Education Deans

- Vice Dean, Medical Education
- Vice Dean, Clinical and Faculty Affairs
- Vice Dean, Graduate & Academic Affairs
- Associate Dean, MD Program
- Associate Dean, Postgraduate Medical Education
- Associate Dean, Continuing Professional Development
- Associate Dean, Medical Education (Regional)

3. Departmental or Program Representatives

- Clinical Chairs Committee: Designated by Clinical Chairs Committee for a limited two-year term.
- Dean's Executive Committee: Designated by the Dean for a limited two-year term.
- Rehabilitation Sciences Sector Education Lead
- Department of Medicine - Continuing membership
- Physician Assistant Program - Continuing membership
- Medical Radiation Sciences Program - Continuing membership

4. Representatives of Community-Affiliated Partner Institutions, designated by the Dean:

- George Hull Centre for Children and Families
- Sick Kids Centre for Community Mental Health
- Humber River Hospital
- Lakeridge Health Network
- Markham-Stouffville Hospital
- Michael Garron Hospital
- North York General Hospital
- Ontario Shores Centre for Mental Health Sciences
- Providence Healthcare – Unity Health
- Royal Victoria Hospital Regional Health Centre
- Rouge Valley Health System
- Scarborough Health Network
- Southlake Regional Health Centre
- St. Joseph's Health Centre – Unity Health
- Surrey Place Centre
- Trillium Health Partners

- Waypoint Centre For Mental Health Care
- West Park Healthcare Centre
- William Osler Health System
- Kensington Health

5. Student Representation

- Medical Student designated by the Associate Dean, MD Program for a limited one-year term
- Postgraduate Resident designated by the Associate Dean, Postgraduate Medical Education via PARO for a limited one-year term

Chair: Dean, Faculty of Medicine. Responsibility delegated to Education Deans.

Observers, Invitees & Alternates: Observers should be allowed at the discretion of the Chair.

Members may designate alternates as required however; continuity of attendance is strongly encouraged.

Administration:

Administrative support is provided by the Administrative and Project Manager, Education Deans. Agendas and meeting notes will be circulated electronically. Notice of all meetings of the Committee will be provided to the members at least 5 working days in advance of the date of the meeting. The Chair may call a meeting on less notice with the consent of the majority of the members.

Any members (including corresponding members) of the committee may submit agenda items. The Committee will work by consensus, developing plans and recommendations for decision by the Dean and the Teaching Hospitals. It is understood that some matters may need to be referred to the CEO's and Boards of the Hospitals and/or the President or Provost of the University (through the Dean of Medicine).

Meetings

The Committee ordinarily meets on the 4th Wednesday of every second month or at the call of the Chair(s).

Approval

Dean, Faculty of Medicine