

General Regulation on Taking Examinations as Scheduled

The Faculty expects students to be present at examinations as scheduled. Nevertheless illness or personal circumstances may interfere with a student's ability to adequately prepare for or write an examination as scheduled. In these circumstances, students should contact the appropriate Course Director as soon as the problem becomes apparent. It is the responsibility of the Course Director in the first instance, to determine whether the circumstances warrant an accommodation. As it is Faculty's policy to strongly encourage students to take examinations as scheduled wherever possible, in most cases (for example those involving less serious illness) you will be encouraged to attempt the examination as scheduled.

Students who feel that their **performance on an examination may have been compromised** by their personal illness or personal circumstances must complete a [Petition for Consideration for Performance on an Examination or Assessment](#) form through the Office of the Registrar. This form should be completed with 24 hours of the scheduled examination and may require medical documentation.