AAMC Award for Excellence in Medical Education

NOMINATION CHECKLIST

# Cover page

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| **□** | Name and Department  |
| Award category – AAMC Award for Excellence in Medical Education *The AAMC Award for Excellence in Medical Education honors an individual or a team of two individuals whose contributions have had a demonstrable impact on advancing medical education. As the AAMC’s most prestigious honor, the AAMC Award for Excellence in Medical Education recognizes the highest standards in medical education.* |

# Nomination Contents

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| **□** | **1 – 2 page *statement of candidacy***  |
| A statement of candidacy completed by the nominator which addresses the specific award criteria, achievements and notable impacts: 1. *The nominee has had a significant national impact on medical education, above and beyond one’s own institution. This may be a broad impact across the medical education continuum or an in-depth impact in a particular area, such as undergraduate medical education, graduate medical education, or interprofessional education.*
2. *The nominee has a strong record of medical education scholarship.*
3. *The nominee has substantive experience as a teacher and/or mentor within the health professions community or as a collaborative partner with patients, families, and communities.*
4. *The nominee demonstrates standards of professional ethics and scientific integrity.*

*Nominees should demonstrate excellence in all criteria listed above.* |
| **□** | **2 page letter of support from the nominees Departmental Chair or Vice Chair of Education** |
| The letter must outline the following: * *Description of how the nominee exemplifies all of the criteria of the Award for Excellence in Medical Education.*
* *Description of how the nominee has had a significant national impact on medical education, above and beyond one’s own institution. This may be a broad impact across the medical education continuum or an in-depth impact in a particular area, such as undergraduate medical education, graduate medical education, or interprofessional education.*
* *Description of how the nominee has a strong record of medical education scholarship.*
* *Description of how the nominee has substantive experience as a teacher and/or mentor within the health professions community or as a collaborative partner with patients, families, and communities.*
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| **□** | **Complete and up to date CV** |
| **□** | **Teaching Dossier/Creative Professional Activities (CPA) Dossier (if applicable) and Summary of Relevant Teaching and/or Course Evaluations** |
| **□** | **2 additional letters of support** |
| Two letters of support from colleagues/peers and or learners/trainees. (Separate from the letter of support from Departmental Chair/Vice Chair, Education). |
| **□** | Additional supportive/supplemental documentation/materials can be submitted at the discretion of the nominee/nominator. Such documents include: examples of educational innovations and or examples of education scholarship activity, etc. |

The above requirements should be submitted using the [online nomination form](https://temertymedicine.utoronto.ca/external-teaching-awards-nomination-form). For more information please contact medicine.awards@utoronto.ca.

**Deadline:** Monday, November 14, 2022