

## **W. T. AIKINS AWARD FOR EXCELLENCE IN COURSE / PROGRAM DEVELOPMENT AND COORDINATION**

### **ELIGIBILITY**

Any faculty member or group of faculty members in the Temerty Faculty of Medicine who have engaged in the development and coordination of undergraduate courses / programs in the undergraduate MD (medical) Program is eligible. (Examples would include a Course Director or Program Director, Theme Lead, a small group teaching a topic, or organizing an elective).

**PLEASE NOTE** that teaching performance in other programs, for example Arts and Science, graduate, or, post-graduate medical programs will not be considered for the W. T. Aikins award.

### **CRITERIA**

The following criteria will be considered in the review of nominees:

#### **1) Nominee(s):**

- a) commitment and enthusiasm
- b) accessibility to students and staff
- c) excellence in teaching
- d) continuous monitoring of course

#### **2) Design:**

- a) well defined objectives congruent with the goals of the medical curriculum
- b) courses well organized and integrated with logical progression of subject matter
- c) effective use of teaching sites
- d) consistency in teaching, content and scheduling throughout teaching sites
- e) integrated with other courses and programs
- f) originality and experimentation in course / program design
- g) effective and innovative use of A/V and other learning aids
- h) presentation of subject matter to stimulate critical and analytical thinking

#### **3) Content:**

- a) match of subject matter to course / program objectives and to students' level
- b) relevance of subject matter to medical practice
- c) presentation of subject matter to stimulate critical and analytical thinking

#### **4) Teaching Staff:**

- a) selection and appropriate assignment of staff
- b) high quality teaching throughout course/program
- c) involvement of staff in course/program design and decision making
- d) Leadership of the course/program director in faculty development; methods of faculty development
- e) commitment and enthusiasm of staff

**5) Evaluation:**

- a) regular course / program evaluations. Normally, formal student evaluations and other reviews of the course / program for a minimum of 3 years are required in consideration for this award.
- b) appropriate changes of course / program based on evaluation, feedback, and reflection

**Letters that are the most helpful to the committee address the criteria for the award and present evidence supporting the nominee's excellence in those criteria.**